

AGENDA

Meeting: Audit and Governance Committee

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Wednesday 27 April 2022

Time: 10.00 am

Please direct any enquiries on this Agenda to Tara Shannon, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Mark Connolly (Chairman)
Cllr Stuart Wheeler (Vice-Chairman)
Cllr Chuck Berry
Cllr Adrian Foster
Cllr Gavin Grant
Cllr George Jeans

Cllr Edward Kirk
Cllr Antonio Piazza
Cllr Pip Ridout
Cllr Mike Sankey
Cllr Martin Smith

Substitutes:

Cllr Liz Alstrom
Cllr Ernie Clark
Cllr Matthew Dean
Cllr Nick Errington

Cllr Ross Henning
Cllr Jon Hubbard
Cllr Tom Rounds
Cllr Jo Trigg

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part I

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 14*)

To confirm and sign the minutes of the meeting held on 1 March 2022.

3 **Declarations of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chairman.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should register with the officer named on this agenda no later than **10 minutes before the start of the meeting**. If it is on the day of the meeting registration should be done in person.

Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 20 April 2022 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 22 April 2022. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **External Audit Plans**

Verbal updates from Deloitte on:

- External Audit Plan 2019/20
- External Audit Plan 2020/21

7 **Policies on Anti-Fraud and Corruption, Anti-Tax Evasion and Whistleblowing** *(Pages 15 - 64)*

To consider the following:

- a) Anti-Fraud, Bribery and Corruption Policy
- b) Anti-Tax Evasion Policy and
- c) Whistleblowing Policy

8 **Accounting Policies** *(Pages 65 - 86)*

To consider the Accounting Policies 2021/22.

9 **Q1 Internal Audit Plan 2022/23** *(Pages 87 - 98)*

To consider the Internal Audit Plan Q1 2022/23.

10 **Forward Work Programme** *(Pages 99 - 104)*

To note the Forward Work Programme

11 **Date of Next Meeting**

To note that the next regular meeting of the Committee will be held on 21 July 2022.

12 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None